

WALTHAM ST LAWRENCE PARISH COUNCIL

The Old School, The Street, Shurlock Row, Berkshire RG10 0PR
 Clerk to the Council: Mrs MJ Streater
 Telephone: 07956 217783
 Email: parishclerk@wslpc.uk



Minutes of the Waltham St Lawrence Parish Council Meeting held on Tuesday 8th August 2023

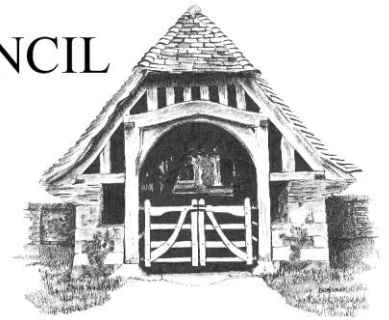
Present: Mike Kay (Chairman), Angelique Hathaway (Vice Chair), Mark Hipgrave, Rupe Patel, Herman Bleekendaal, Charles Williams, Sarah Goodchild, MJ Streater (Clerk).

Also present: Cllr Blundell, Cllr Hunt and 7 Members of the Public.

	<p>Public Question Time: A member asked whether there was any update on timing of grass cutting planned at the Nature Reserve. Also, whether the Parish Council have now taken over responsibility for its management. The Chairman responded that the Parish Council have not yet taken it over due to outstanding issues to be resolved by RBWM. ANB Groundcare were present and confirmed that the grass will be cut w/c 13.8.23 subject to weather.</p> <p>A member of the public requested help in eliciting a response from RBWM regarding issues that they have raised relating to conditions attached to planning permission granted on a property in Wicks Lane (22/01260/CONDIT) where work has started on the site. The member of the public acknowledged that Cllr Hunt has also stepped in to try and assist but has been equally lacking in a response from Planning and RBWM.</p> <p>Angelique Hathaway did not participate in the discussion due to an interest in the planning application.</p> <p>The Chairman re-emphasised the limited powers available to a Parish Council and that unfortunately the frustrations conveyed mirrored those experienced by all Parish Councils in the Borough. He did however request that Mark Hipgrave (newly co-opted Parish Councillor), to work together with the resident to try and elicit some responses from RBWM.</p> <p>Cllr Hunt highlighted that RBWM Complaints team are willing to look at the lack of response from RBWM. The resident confirmed that at this stage it is not a complaint but it is frustration at the lack of response. This of course could then be escalated to be a complaint.</p>	Mark Hipgrave
FC/60/8/2023	Apologies: There were none received.	
FC/61/8/2023	Minutes: The minutes of the Meeting held on 4 th July 2023, were approved by the Council and signed by the Chairman.	Clerk
FC/62/8/2023	Declaration of Interests: There were no interests declared.	
FC/63/8/2023	Significant Matters Arising from the Previous Minutes: There were none	
FC/64/8/2023	<p>Planning Applications: Reference 23/01679/AGDET Address Oak Meadow Stables Spinning Wheel Lane Binfield RG42 5QH Proposal Notification to determine whether prior approval is required for a new tractor/machinery/feed storage building. Application withdrawn.</p> <p>Reference 23/01726/CPD Address Fornells Plough Lane West End Waltham St Lawrence RG10 ONN Proposal Certificate of lawfulness to determine whether the erection of a detached single storey outbuilding is lawful.</p> <p>Parish Council Comments: Due to the size and bulk and that it is in a Conservation Area, the Parish Council are concerned that it exceeds the criteria for a CPD and would ask that a full planning application is requested.</p>	Clerk

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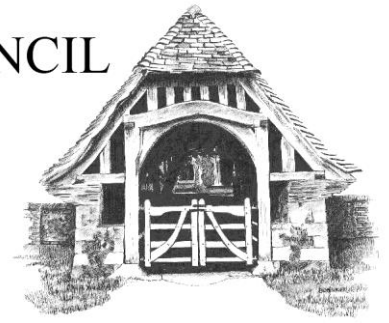
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FC/65/8/2023	<p>Trees in a Conservation Area: 23/01730 TCA The Shurlock Inn Address The Shurlock Inn The Street Shurlock Row Reading RG10 0PS Proposal Large Weeping Willow - Crown reduce by 1-2m all round and remove all deadwood. Field Maple - Fell. Parish Council Comments: No Objection to the Willow having crown reduced by 1.2m. The Parish Council objects to the Maple being felled as it is a healthy tree and important part of the community pub scene within the Conservation Area Reference 23/01575/TCA Address Hope House Binfield Road Shurlock Row Reading RG10 0QJ Proposal (G1) 3 x Lime Trees - Pollard to a final height of 1.8m to match hedge height. (G2) 3 x Lime Trees - Coppice to 0.25m above ground level. (T1) Lime - Coppice to 0.25m above ground level. (G3) - 7 x Oak and 3 x Ash - Crown lift to provide 5.5m clearance. Parish Council Comments: The Parish council have concerns at the proposed pollarding height of 1.8m to which 3 Lime trees will be reduced, along with a further 3 Lime trees being coppiced to 0.25m above ground level. Due to the proposed works the Parish Council request that the Arboricultural Officer visit the site to offer a professional assessment.</p>	Clerk
FC/66/8/2023	<p>Plans that have arrived in the last couple of days: These applications were received during a period of maintenance to the RBWM website, it has therefore been requested that the Parish Council be permitted to respond following the September meeting.</p> <p>23/01917/OUT Polo Stables Glebe Farm Hungerford Lane Shurlock Row Outline application for scale and access only to be considered at this stage with all other matters to be reserved for a replacement equestrian storage building and horse walker. 23/01863/VAR Variation (under Section 19) of Listed Building Consent 22/01115/LBC Thatched White Cottage Sill Bridge Lane Waltham St Lawrence Reading RG10 ONT to vary the wording of Condition 3 (floor board specification) and to remove Condition 4 (floor board sample).</p>	Clerk
FC/67/8/2023	<p>Other Planning Matters: Cllr Hunt reported that there is a new triage system operating which fast tracks approval of items such as CPDs without or before notice has been given to a Parish Council. Whilst there is nervousness, it was appreciated that anything that speeds up the planning process should be a good thing. All need to keep aware. Mark Hipgrave to contact Adrien Waite to positively respond to the initiative but to suggest caution and notification to planning representatives of Parish Councils so that where there may be relevant factual information available to assist the Planning Officer, suitable time is allowed.</p>	Mark Hipgrave
FC/68/8/2023	<p>Enforcement Notices and Appeals 23/50141 ENF Downgrove: The owner stated that there is no enforcement action against the site, however the Clerk has a letter from RBWM Enforcement saying an investigation is underway. Clerk to confirm whether Enforcement are satisfied there is no wrongful change of use. 23/60047 Bellman Hanger: No Appeal date or Inspectorate appointed yet. 22/03027 Glebe House: Appeal ongoing</p>	Clerk
FC/69/8/2023	<p>Finance:</p>	

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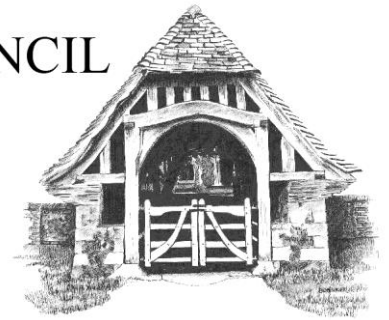
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	<p>Online payments of: £5,464.30 were approved: Late invoices from ANB for dog poo collection (including 1 credit), litter bin for Shurlock Row Pond, ANB Ground Maintenance, ANB new dog poo bins sourcing and location, Accordis retainer, SLCC training for the Clerk Part 1 and 2, Memorial Garden maintenance. Rupe Patel disbursement £426 replacement Parish laptop. (Note: New litter bin and dog poo bins to be added to Asset Register £797.66 Payments received to be noted: VAT return April to June £479.94</p> <p>The Chairman stressed that all projects and expenses must have a quote agreed in a meeting before purchase.</p>	<p>Clerk</p> <p>All</p>
<p>FC/70/8/2023</p>	<p>Reports from Representatives:</p> <p>Clerk:</p> <ul style="list-style-type: none"> • 4 Councillors have been booked for Core Skills training in Cookham 13th September • The Clerk confirmed that Planning training was available 6th February 2024. It was confirmed that 3 Councillors and the new Secretary of the Preservation Society, who has requested to join the training, should be booked. • The Clerk requested that the laptop being disposed of, could be donated to a school; in Ghachok Village in Nepal. The Council agreed subject to all data, applications and programs being wiped in advance. • Litter bin has arrived and is about to be installed. (expense under £200 can be authorised by the Chairman) <p>Highways:</p> <ul style="list-style-type: none"> • Angelique Hathaway updated the meeting regarding HGV traffic in the Parish and surrounding area following a meeting with Cllr Hunt, Thames Valley Police, RBWM Highways and some local residents. • Flashing signs indicating speed: Clerk to liaise with Angelique Hathaway and Rupe Patel regarding whether we consider implementing these. <p>Parish Maintenance:</p> <ul style="list-style-type: none"> • Risk Assessment is required for volunteers in order to get Zurich Insurance to cover them. Herman Bleekendaal was requested to research relative costs of hiring a third party or a course that he could attend and present cost options in September's meeting. • War Memorial: Date for cleaning to be confirmed. • Shurlock Row pond: RBWM have assumed full responsibility for all trees around the pond and have commenced work on maintenance required. Herman Bleekendaal to liaise with RBWM about works to be undertaken and stump removal <p>Footpaths/Bridleways</p> <ul style="list-style-type: none"> • Uncles Lane: Clerk to discuss the grass cuttings issue with Charles Williams. <p>Defibrillator Monitoring.</p> <ul style="list-style-type: none"> • 3 defibrillators are operational, the 2 Waltham St Lawrence units are now on "the Circuit", Shurlock Row remains on "Webnos". The Shurlock Row defibrillator will transfer to the Circuit system later this year. • The Clerk confirmed that the resident who painted Milley Road phone box has been thanked. <p>CIL Monies</p> <ul style="list-style-type: none"> • New team to work on this project: Sarah Goodchild, Rupe Patel, Mark Hipgrave, to report back to October meeting with initial thoughts. 	<p>Clerk</p> <p>Clerk</p> <p>Rupe Patel/Herman Bleekendaal</p> <p>Clerk/Angelique Hathaway</p> <p>Clerk/Angelique Hathaway/Rupe Patel</p> <p>Herman Bleekendaal</p> <p>Clerk/Charles Williams</p>

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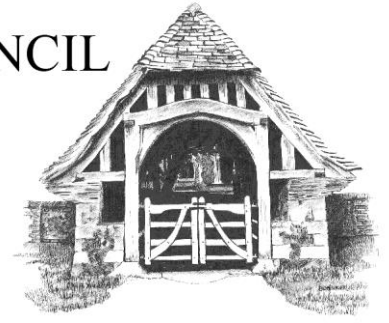


	<ul style="list-style-type: none"> New dog poo bins and litter bin to be funded from CIL monies. 	Clerk
FC/71/8/2023	Reports from Representatives who attended meetings representing the Parish Council: Clerk attended Clerks Forum and met Stephen Evans, new CEO of RBWM. He will attend a meeting with WSL Parish Council Councillors 10 th October 2023.	All
FC/72/8/2023	Correspondence: Brook Lane: Footpath complaint from resident that verges were cut. Request for Burial Ground to Halls Lane Footpath to be cut and hedge trimmed: both achieved very quickly. Wasp nest in the Burial Ground: was treated by Rupe Patel.	
	AOB: Orchard Cottages: Clerk and Cllr Hunt to liaise with Rupe Patel and future correspondence with Housing Solutions to ensure that affordable accommodation is retained within the Parish to be used by local people. Shottesbrooke hedge maintenance /cutting to be considered Nature Reserve outstanding issues to be recirculated.	Clerk/Rupe Patel/Cllr Hunt Herman Bleekendaal Rupe Patel
	Date of Next Site Visits: 9am Saturday 2 nd September 2023 Neville Hall	
FC/73/8/2023	Date of Next Meeting: 7pm Tuesday 5 th September 2023 Parish Council Meeting Neville Hall.	
	The meeting closed at 8.15pm	

Mike Kay Chairman, Finance, HR 07769 740207 mitek@wslpc.uk	Angelique Hathaway Vice Chairman, Highways, Planning sub committee 07714 793734 angeliqueh@wslpc.uk
Mark Hipgrave Planning Lead, Defibrillators, NH Charitable Trust 07887 526716 markh@wslpc.uk	Sarah Goodchild Communications 07887 510819 sarahg@wslpc.uk
Rupe Patel Speed Awareness, Nature Reserve 07775 712546 rupendup@wslpc.uk	Charles Williams Footpaths/Bridleways, Planning sub committee 07739 429648 charlesw@wslpc.uk
Herman Bleekendaal	MJ Streater Parish Clerk

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