

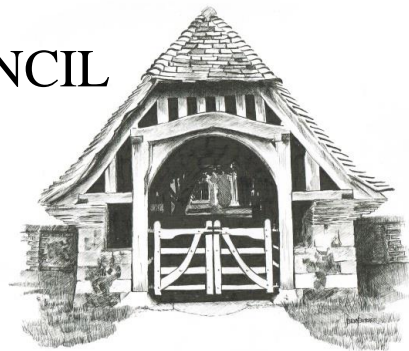
WALTHAM ST LAWRENCE PARISH COUNCIL

The Old School, The Street, Shurlock Row, Berkshire RG10 0PR

Clerk to the Council: *Mrs MJ Sreather 29.5.2024*

Telephone: 07956 217783

Email: parishclerk@wslpc.uk



Waltham St. Lawrence Parish Council Meeting
to be held on Tuesday 4th June 2024 in the Neville Hall
Members of the Public and Press are welcome to attend.

Summonsed to attend: Cllr Kay, Cllr Hipgrave, Cllr Patel, Cllr Goodchild, Cllr Williams, Cllr Craig, Cllr Crawley-Boevey

Agenda

	PUBLIC QUESTION TIME:
1.	APOLOGIES:
2.	MINUTES: To approve minutes of the Annual Parish Council meeting held on Tuesday 14 th May 2024. To approve the minutes of the Annual Parish Meeting held on Tuesday 23 rd April 2024 (excluding The Lychgate)
3.	DECLARATION OF INTERESTS:
4.	SIGNIFICANT MATTERS ARISING FROM THE PREVIOUS MINUTES:
5.	PLANNING APPLICATIONS: 24/00943 Reference 24/01092/FULL Address Hilarion Shurlock Road Waltham St Lawrence RG10 0HP Proposal Part garage conversion, relocation of front entrance door with new canopy, single storey rear link extension, 1no. pergola and alterations to fenestration. Reference 24/01203/CPD Address Old Dene Cottage Milley Road Waltham St Lawrence Reading RG10 0JP Proposal Certificate of lawfulness to determine whether the proposed single storey side extension and alterations to fenestration is lawful. Reference 24/01138/CPD Address Winterbrook West End Road Waltham St Lawrence Reading RG10 0NL Proposal Certificate of lawfulness to determine whether the proposed detached outbuilding to be used for a pool house, gym and games room ancillary to the main dwelling is lawful..
6.	TREE PLANNING APPLICATIONS:
7.	PLANS THAT HAVE ARRIVED IN THE LAST FEW DAYS:
8.	OTHER PLANNING MATTERS. <ul style="list-style-type: none">• New build encroaching into Highway and footpath debris: No response to Clerk's letter to Highways and PROW• Resident from Whitfields Farm would like some assistance regarding his application to install new windows. Clerk has contact details.
9.	ENFORCEMENT NOTICES & APPEALS: <ul style="list-style-type: none">• Old Oak Farm Pool Lane: no response from Enforcement to the Clerk. Cllr Hunt has attempted to get a response, but as yet no written response. Further email has been sent.• Solar Panels inserted without permission, no response from enforcement As expected, planning say it is likely to be approved (Note application 13th May approved 16th May, no notification to the Parish - Ashdown)
10	FINANCE: <ul style="list-style-type: none">• AGAR and Y/E accounts• Online payments of £875.63 to be approved .(Roses and Ink. Water Rayes, Clerk salary June)• Allotment Policy requires approval and adoption.

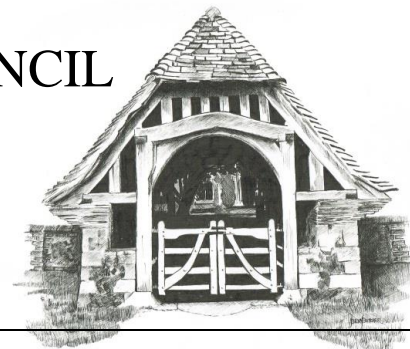
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11	<p>REPORTS FROM REPRESENTATIVES:</p> <p>Report from the Clerk:</p> <ul style="list-style-type: none">• NHMT minutes circulated with meeting packs.• Cllr Craig and the Clerk have been in contact with the Chair of Shottesbrooke Parish Meeting to explore ways of working together. The response was not conducive to progressing.• Housing Needs Survey results circulated; is a presentation required?• For your information I understand that 8 Orchard Cottages has now been sold.• Further work required on year end AGAR at the time of writing the agenda.• Thanks to the working group (for trimming the Memorial Corner approaching from Shurlock Row.• Clerk has asked for feedback from Stephen Evans re our meeting in February, as yet no response• Request to reinstate an Accountant to do year end. 2 Accountants vs Internal Auditor with the Clerk in the middle does not work. <p>Borough Councillors:</p> <p>Allotments:</p> <ul style="list-style-type: none">• It is proposed that the allotment contract is amended to say that: <p>A shed which is no more than 25 square metres will be allowed on each allotment where the tenant requires it.</p> <p>The shed should be situated between the allotment and the hedge on the northern boundary. The highest point of the shed should be no more than 2.4m from ground level The allotment sheds must not have a concrete base or any similar permanent component. The contract holder accepts that if they default on the care of their shed, or if the shed is left and falls into disrepair, the Parish Council has the right to remove it. A deposit of £100 is required per shed to cover any possible expenses incurred in the removal of the shed and contents. This deposit to be refunded after the allotment holder relinquishes the allotment and removes the shed, or passes the responsibility to the subsequent allotment holder if appropriate.</p> <p>Communications:</p> <ul style="list-style-type: none">• Maintenance of ditches article update• Leaflet on dog fouling update <p>Burial Ground:</p> <ul style="list-style-type: none">• Rose garden update <p>Bridleways & Footpaths:</p> <p>Defibrillators:</p> <ul style="list-style-type: none">• West End update <p>Ditches/Culverts/Drains</p> <ul style="list-style-type: none">• Environment Agency: update on attempts to contact• Proposal to write to residents who have not cleared their ditches. <p>Highways:</p> <p>Speedwatch:</p> <ul style="list-style-type: none">• Static camera update <p>Parish Maintenance:</p> <p>Nature Reserve:</p> <p>CIL Monies</p> <ul style="list-style-type: none">• Approval of new Projector• Development of new Website• Other proposals: Village infrastructure -burial drive refurbishment, car park gravel refresh and replacement tree in car park, Strimmer for verge maintenance -battery operated and head protection. Hedge Trimmer Battery operated and protection. Solar powered speed flashing signs and poles for strategic points in the village <p>Working Groups:</p> <p>Other:</p>
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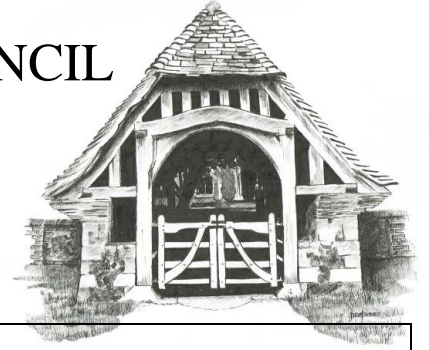
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12	CORRESPONDENCE: <ul style="list-style-type: none">• Facebook coverage and emails regarding developments at Old Oak Farm Pool Lane
13	MEETINGS ATTENDED BY PERSONS REPRESENTING THE PARISH COUNCIL:
14	AOB:
	DATE OF NEXT SITE VISITS Saturday 6 th July 2024 9am Neville Hall
	DATE OF NEXT MEETING: Tuesday 9 th July 2024 7pm Neville Hall