

WALTHAM ST LAWRENCE PARISH COUNCIL

The Old School, The Street, Shurlock Row, Berkshire RG10 0PR
 Clerk to the Council: Mrs MJ Streater
 Telephone: 07956 217783
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Minutes of a Virtual Scheme of Delegation Consultation of Waltham St Lawrence Parish Council held on Tuesday 8th June 2021.

Present: Mike Kay (Chairman), Mark Hipgrave (Vice Chairman), Clive Scott-Hopkins, Paul Mason, Graham Pobjoy, Herman Bleekendaal, MJ Streater (Clerk). Also, present: Cllr Hunt, 3 members of the public.

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| | Public Question Time: There were no questions from members of the public. | |
| FC/31/6/2021 | Apologies: Apologies were noted from Rupe Patel | |
| FC/32/6/2021 | Minutes: The minutes of the Parish Council meeting held on 11th May 2021 were, subject to an amendment to the Borough Local Plan comment, agreed by the Council and signed by the Chairman. | Clerk |
| FC/33/6/2021 | Declaration of Interests: The Parish Council declared an interest in this property as the applicant is a Parish Councillor. Clive Scott-Hopkins declared an interest in 21/01576/CLASSM Farm Barns | Clerk |
| FC/34/6/2021 | Significant Matters Arising from the April Minutes: Shurlock Road Nature Reserve, Shurlock Road, WSL: Comments have been received from the Solicitor and are being examined, it is anticipated that a proposal will be ready for the July meeting. 2 quotes are outstanding for the NR maintenance contract. The Chairman commented that the verges were not being tended by RBWM and thus for safety reasons Paul Mason should request these be added to the Maintenance list. Bellman Hanger It is widely accepted that the Panel refusal of the application is not the end of the issue. The Parish Council authorised a spend of up to £500 for follow up issues. | Rupe Patel Paul Mason Clive Scott-Hopkins/ Chairman |
| FC/35/6/2021 | Planning Applications: Reference 21/01318/FULL Address Crosside Broadmoor Road Waltham St Lawrence RG10 0HY Proposal Single storey side/rear extension, relocation of front entrance door, x1 new porch to side elevation, alteration to fenestration following demolition of existing front porch. Parish Council Comments: No Objection provided that the site is not being over developed in contravention of GB4. If it is considered to be over development, taking into account the 3 building parts, then one of the parts should be reduced in size. Reference 21/01198/FULL Address Morland House Hungerford Lane Shurlock Row RG10 0NY Proposal Construction of a tennis court. Parish Council Comments: No Objection subject to: 1. A no lighting condition to be inserted. 2. The tennis court should be constructed of a suitable porous material. Reference 21/01564/CONDIT Address Ashdown The Street Shurlock Row RG10 0PS Proposal Details required by Condition 3 (Tree Protection) and Condition 4 (Biodiversity Lighting Scheme) of planning permission 21/00195/FULL for a single storey extensions to south elevation with porch canopy, veranda to west elevation and alterations to fenestration following demolition of existing conservatory and kitchen porch Parish Council Comments: Noted | Clerk Clerk |

Commented [MK1]: There is a desire not to put this detail on public record for Shanley to find

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| | <p>Clive Scott-Hopkins left the discussion. Reference 21/01576/CLASSM Address Farm Barns Approximately 300 Metres South of Hungerford Lane Wicks Lane Shurlock Row Proposal Class Q: Change of use from Agriculture to C3 (dwelling) and associated operational development. Parish Council Comments: No Objection to the cladding, but serious concerns regarding the impact of the basement on the water table and therefore potential flooding. (Still have serious concerns regarding the appropriateness of the road for access for increased traffic). Clive Scott-Hopkins re-joined the discussion. Reference 21/01559/FULL Address Prospect House Hungerford Lane Shurlock Row RG10 0PB Proposal Single storey front porch, new front entrance canopy and alteration of fenestration. Parish Council Comments: No Objection</p> | Clerk |
| | <p>Reference 21/01606/CONDIT Address Oakfield Farm Broadmoor Road Waltham St Lawrence RG10 0HY Proposal Details required by Condition 11 (Soft and hard landscaping) and 13 (Biodiversity) of planning permission 20/03053/FULL for the Erection of a new residential dwelling with new entrance canopy, solar panels on the roof of the south elevation and access, following demolition of existing stables. Parish Council Comments: Noted</p> | Clerk |
| | <p>Reference 21/01590/FULL Address Brambles Binfield Road Shurlock Row RG10 0QJ Proposal New front entrance, single storey side/rear extension with flue and alterations to fenestration. Parish Council Comments: No Objection.</p> | Clerk |
| | <p>Reference 21/01636/FULL Address Westhaven School Road Waltham St Lawrence RG10 0NU Proposal Single storey side/rear extension and relocation of existing rooflights following demolition of existing building. Parish Council Comments: No Objection.</p> | Clerk |
| FC/36/6/2021 | <p>Trees in a Conservation Area: Reference 21/01455/TCA Address Cedar House The Straight Mile Shurlock Row RG10 0QP Proposal T1, T2, T3, T4, T5, T6 - Ash - remove deadwood and reduce the canopy by up to 30 percent or 3 m, T7 - Ash - remove one stem, T8, T9, T10, T11, T12 - Ash - remove deadwood, carry out target pruning of old stub cuts, lift to a height of 5 m, thin by 20 percent and reduce by up to 30 percent of 3 meters in areas to bring the canopy back into shape, T12 - Ash - Remove one stem of the triple stemmed ash growing over towards the pool. Parish Council Comments: No Objection subject to the approval of the Arboricultural Officer.</p> | |
| FC/37/6/2021 | <p>Plans that have arrived in the last couple of days: New Submission Reference 21/01745/CLASSM Address Land Adjacent To The Old Malt House Cottage Shurlock Row Proposal (Class Q) change of use of agricultural buildings to dwelling houses (Class C3) and for building operations reasonably necessary for the conversion to create x1 dwelling. Parish Council Comments: Request to delay comments until July.</p> | Clerk |

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| FC/38/6/2021 | <p>Other Planning Matters: Ruscombe Neighbourhood Plan No further update Clive Scott-Hopkins to attend a meeting in White Waltham with Shottesbrooke Parish Meeting regarding the proposed Energy Project 20/00714 and 20/00715, power stations at Howe Lane, Paley Street, SL6 3JP. To report back at July meeting</p> | |
| FC/39/6/2021 | <p>Enforcement Notices and Appeals: The Old Workshop (Andrews Yard): Enforcement continue to keep watch on progress at this site. Mobile Home is planned to be re-sited within the plot 15.6.2021. This likely to contravene an historical Enforcement Notice re trees. Outcome awaited. Fullers Cottage: No application yet received for the fence erected. Property adjacent to Nut Lane: Fencing has been removed, no further activity/planning application noted or received.</p> | |
| FC/40/6/2021 | <p>Finance: Online payments: of May payroll £520.80, Internal Auditor Payment £350.00, War Memorial Cleaning £1,824.00, Zurich Insurance excl NR £ 1,874.56, Accordis £144.00, and (late addition) Aquabridge £374.00, were approved by the Council and signed by the Chairman. Countrywide £523.45 payment to be held over while Paul Mason discusses lack of compliance. The Council approved the Accounts for 2020/21 and asked the Clerk to submit the AGAR to PKF Littlejohn, and to post the confirmation of the dates of the period for the exercise of public rights</p> | <p>Clerk Paul Mason Clerk</p> |
| FC/41/6/2021 | <p>Reports from Representatives: RBWM Cllr Hunt: Nothing to report. Report from the Clerk: Reported that residents of Shurlock Road remain concerned about continued arrival of top- soil into the Downgrove site. Residents have been advised to contact the enforcement team to support the previous concerns submitted by the Clerk. Erection of mirror in the street Shurlock Row does not appear to concur with regulations. Resident will be asked to remove and submit a planning application. Communications: None to report Highways and Speed Limits: Darvill's Lane remains closed. Clive Scott-Hopkins stressed the importance of putting pressure on RBWM as to completion date. There is currently no update on the Speedwatch project. Still awaiting Covid restrictions being lifted. Cllr Hunt confirmed that Mike Darrah was the Inspector to contact at Thames Valley Police regarding traffic contravening the weight restrictions on The Street. Footpaths and Bridleways: Certain footpaths have become overgrown, Herman Bleekendaal to liaise with Paul Mason and RBWM to ascertain whose area of responsibility the footpaths are. Eg the decaying bridge, the replacement of kissing gate at Chicken Farm Shurlock Row and also at the allotments. Key is to stress safety first and aesthetics second to actually get the maintenance done. (Replacing the Chicken Farm gate appears to be the responsibility of RBWM Anthony Hurst/Jacqui Wheeler.)</p> | <p>Herman Bleekendaal Graham Pobjoy Herman Bleekendaal / Clerk</p> |

[https://wslpc-my.sharepoint.com/personal/parishclerk_wslpc_uk/Documents/2021 PC Meetings/July 2021/For Signing/MK Appd June Draft Mins 2021.docx](https://wslpc-my.sharepoint.com/personal/parishclerk_wslpc_uk/Documents/2021%20PC%20Meetings/July%202021/For%20Signing/MK%20Appd%20June%20Draft%20Mins%202021.docx)[Type here]

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| | <p>Burial Ground: Contractor does not appear to be fulfilling their obligations re mowing in the Burial Ground. Paul Mason is in contact with Countrywide, as there are several areas in the Parish that are not up to standard, hence holding over the payment. Sycamore tree: no response from Shottesbrooke, Cllr Hunt to supply details of Sam Clarke (Shottesbrooke Farm Manager) to Paul Mason. A resident has expressed an interest in contributing to a new bench for the Burial Ground. Rupe Patel to investigate whether there are any other willing benefactors. Parish Council may also choose to contribute, perhaps as part of the Jubilee celebrations for 2022.</p> <p>Parish Maintenance: See above notes re the Burial Ground. Trees at Neville Hall Triangle: still no update. Shurlock Row Pond: It is agreed that there are a number of trees that require some attention, Herman Bleekendaal to work with Alexander Barfield and Paul Mason to establish a rolling plan of maintenance to keep the pond looking healthy and tidy rather than spend an enormous amount 1 year and nothing the next. There may be other people in the Parish willing to contribute to the upkeep of the pond area given that it is common ground.</p> <p>Ditches and Allotments: RBWM are still reorganising their teams internally so are not yet in a position to help put pressure on residents to clear their ditches. Clerk to continue liaising with RBWM.</p> <p>War Memorial: 3 quotes should be available for replacement posts and chains by the July Meeting and the work completed by Armistice Day.</p> | <p>Paul Mason</p> <p>Rupe Patel</p> <p>Herman Bleekendaal /Paul Mason</p> <p>Clerk</p> <p>Paul Mason</p> |
| FC/42/6/2021 | Correspondence: There was none. | |
| FC/43/6/2021 | Meetings attended by Councillors: There were none | |
| FC/44/6/2021 | <p>AOB It was noted that the Parish Council as Trustees of the The Neville Hall Charitable Trust had received the Annual Report and approved it. The Chairman extended thanks to the Management Team for achieving a neutral result financially during a difficult year for revenue generation.</p> <p>Queens Jubilee 2022: It was proposed that a committee be formed to plan village activities and celebrations for the 70th Anniversary of the Queens Reign. The Parish Council were in favour. It is likely that celebrations would focus on WSL as in previous years from a practical perspective. Road closures would be required and thus the support of TVP. The Chairman suggested that Rupe Patel should try to enlist some support by publicising in the Lychgate. It would NOT however be a Parish Council led initiative, Herman Bleekendaal volunteered to be a willing participant. The Chairman shared that RBWM are embarking on a new strategic corporate plan for the PC to comment on. Date of release TBC! Due to the likely extension of the lockdown restrictions by 4 weeks, meetings will continue on Zoom until notified otherwise.</p> | <p>Clerk</p> <p>Mark Hipgrave/ Rupe Patel</p> |
| FC/45/6/2021 | Date of Next Site Visits: 9am Saturday 3 rd July 2021 | |
| | Date of Next Meetings. Virtual Meeting Tuesday 6th July 2021 | |
| | The meeting closed at 9.00pm. | |

Commented [MK2]: The approval of the NHCT report is a trustees meeting (you will have noted that I closed the PC meeting beforehand) so should be separately minuted and documented but I have included the attached statement as appropriate.

Commented [MK3]: The point was made that the Golden Jubilee was intended to be cost neutral so probably not appropriate at this stage to talk about surpluses