

WALTHAM ST LAWRENCE PARISH COUNCIL

Minutes of a meeting of Waltham St Lawrence Parish Council
held on Tuesday 6 November 2012 in the Neville Hall at 7.00pm

Present: Clive Scott Hopkins - (Chairman)
John Birkett - (Vice Chairman)
Stuart Craig
Sandy Quinn
Martin Hayes
Katie Sarsfield
Sally Burtenshaw - (Clerk)

In attendance: Borough Cllrs Maureen Hunt & David Evans +4 members of the public

ACTION

Public Question Time:

- David Lee asked why the works that RBWM had started at Sill Bridge to one of the culverts had not been completed and also why potholes are not repaired properly. Cllr Evans advised that he had no idea but would endeavour to find out. Martin Hayes advised that he was having a meeting the following day with Cllr Bicknell so would ask him the questions
- David Lee asked about the letting procedure for the new Council housing next door to Orchard Cottages. The Chairman explained that the RBWM policy was that the person at the top of the list got the next available houses. There is nothing in the current policy that states local people would get housed in local houses. The Chairman, Cllrs Hunt & Evans yesterday met with the new Housing Officer and will endeavour to get the policy changed in local peoples favour (at present it is those with 'the greatest need' living in the Borough)
- Cllr Hunt suggested that any 'affordable' housing going forward need to be 'rural exception sites'. Section 106 monies should go into a 'Parish Pot' so if sites do become available within the Parish money from the 'pot' would ensure that houses are used for local people.
- Cllr Hunt advised that the landlord of The Star has applied to extend the licensing hours from 7.30am – 11:00 so breakfast could be served. In principle the Parish Council do not object

MARTIN HAYES

1. Apologies:

Received from Jenny Baish

2. Minutes:

The minutes of a meeting held on 9 October 2012 were approved by the Council and signed by the Chairman following several amendments

3. Matters Arising from the Minutes:

- Proposed Jubilee monument – planning permission will be required. The Clerk to liaise with David Crawley-Boevey and pass over paperwork received from RBWM & the insurers

CLERK

Zurich

- *Tractors at Church Farm – following a letter that was sent by the Chairman to Church Farm and their response it was hoped that the very large tractors would slow right down whilst travelling through The Street in Waltham St Lawrence and Shurlock Row. Hopefully this should resolve the matter.*

Travellers update:

The Environmental Health Manager at RBWM has advised that the EA Enforcement Officer had tested 4 watercourses which abut the site. None of their investigations had recognised any concerns.

The Clerk will make contact with the Enforcement Officer to establish what has happened to the investigation about the arrival of an 11th caravan

CLERK

A draft letter to Simon Hurrell relating to Stakeholder Consultation was discussed and the content agreed. The Clerk will send the letter

CLERK

4a Planning Applications:

12/02750: Wheelwrights, The Street, Waltham St Lawrence

The Parish Council had no objection subject to compliance with GB3 as subordinate to the main dwelling

*11/02751: Wheelwrights, The Street, Waltham St Lawrence **LBC***

The Parish Council object to the roof lights on the western elevation as having an adverse effect on the Conservation Area

12/02901: Sill Bridge, Sill Bridge Lane, Waltham St Lawrence

The Parish Council had no objection subject to no conflict with GB4

4b Trees in a Conservation Area:

12/02956: Emral House, Halls Lane, Waltham St Lawrence

The Parish Council had no objection subject to no objection from the Arboricultural Officer

12/02996: The Old Laundry House, The Street, Shurlock Row

The Parish Council object to this application unless a very sound reason for felling

12/03014: April Cottage, The Street, Shurlock Row

The Parish Council had no objection to this application

5. Plans that have arrived within the last couple of days:

None received

6. District Planning Agenda/Other Planning Matters:

12/02948: The Maltings, Sill Bridge Lane, Waltham St Lawrence

Variation of Section 52 Agreement – the Parish Council made no comment

Bellmans Hanger – this site is up for sale on the open market. The Clerk will write to Simon Hurrell to express that the Parish Council have

not been involved in considering the viability or appropriateness of this site in connection with stabling for Great Martins. Their response will be forthcoming once a planning application is received

CLERK

7. **Enforcement Notices & Appeals:**

Bellmans Hanger – the Enforcement Officer has advised that the boxes that are currently being stored outside the building will shortly be moved

8 **Neighbourhood Plan Update:**

Cllr Hunt gave a report on the recent workshops that have been held. It is recorded that 7% of the Parish householders attended. All comments will be collated and results available at the next steering group and then reported back to householders.

9. **Reports from Representatives:**

- *Sandy Quinn advised that following a complaint about polo ponies on bridleways – this is not something the Parish Council can police – however a note will go in the Lych Gate.*
- *The post and rail fencing along the Twyford Road close to the entrance of Mire Lane – conversations have been held with Highways (RBWM) but there is no immediate plan to remove and replace - more signage and reflective strips will be applied*
- *Stuart Craig advised that Parishoners need to go onto the RBWM website to vote for local project funding for the clearance of ditches.*
- *The Vice Chairman advised that the ex RFO had said there is too much in the Parish reserve and suggested that a machine could be bought which is attached to the back of a tractor to clear out the ditches. This proposal will be discussed at the December meeting with Stuart Craig providing costings*
- *The Vice Chairman requested approval for the levelling of land in the Milley Road playing field at a cost of £225 – this was agreed in the expectation of it being utilised*
- *One of the benches in Burial Ground has been renovated and paid for by the Preservation Society gratitude was expressed. One other bench now needs some maintenance it was agreed that £50 + materials was a reasonable price.*
- *Vice Chairman advised that the dog poo bins had now been delivered and that they would be erected shortly*
- *Martin Hayes advised that he was having a meeting the following day with Cllr Bicknell about the condition of the roads. He will report back next month*

CLERK & STUART
CRAIG

VICE CHAIRMAN

VICE CHAIRMAN

VICE CHAIRMAN

MARTIN HAYES

10. **Date of Next Site Visits:**

Saturday 1 December commencing at 9.30am

11. **Finance:**

- *The cheques issued in October were agreed and signed by the Chairman*

12. **Correspondence:**

- *Annual LTP Road & Footways Programme – it was agreed that the*

section at Paradise Corner/Paradise Farm needs attention. Martin Hayes will speak to Cllr Bicknell

13. A.O.B.

- *It was unanimously agreed that the Parish Council would adopt the NALC Code of Conduct.*
- *The Clerk stressed that the Councillors must complete the Declaration of Interest forms urgently. They need to be completed and returned to the Clerk for onward submission. It is noted that the Chairman has already submitted his form directly to the RBWM.*

ALL
COUNCILLORS

15. *Next meeting: 4 December 2012 at 7.00pm in the Neville Hall*

The meeting closed at 21.27 & the Confidential meeting commenced

Ses - Mh.
4-12-12