

WALTHAM ST LAWRENCE PARISH COUNCIL

Minutes of a meeting of Waltham St Lawrence Parish Council held on
10th April 2018



Present: Mike Kay-Chairman, John Birkett – Vice Chairman, Clive Scott-Hopkins, Maggi Bevan, Suzy Young, MJ Streater (Clerk)
Also present Community Warden Abid Khan (PT), 8 members of the public

		ACTION
	<p>Public Question Time:</p> <p>A member of the public questioned a) whether there would be a presentation on the Neville Hall at the Annual Parish Meeting, and b) how often is the Neville Hall revalued for insurance purposes? The Chairman confirmed there will be a report (likely to be the Chairman of the Charitable Trust John Birkett) and took the opportunity to briefly outline the role of The Neville hall Charitable Trust</p> <p>The Chairman explained that a valuation of the Hall was carried out several years ago and that a member of the Management Committee has some building knowledge which together with working closely with the Insurers ensures that the building is safely insured to the correct value.</p> <p>A member of the public raised the issue of the Willow Tree behind Baskerville House and the historic application to reduce its size, had the Parish Council had any comment to make. The Chairman confirmed that there have been some historic issues with regard to applications on this tree (which is subject to a TPO) but that any future application that could be supported by the Tree Preservation Officer as ‘management of/good for the tree’ would be no issue.</p> <p>A member of the public questioned whether there would be any further comment by the Parish Council regarding the Application 18/00222 Variation Under Reg 73 The Shurlock Inn. The Chairman Explained that the comments made to date were based on limited information on the application, but that he was aware that a series of meetings had taken place involving the Applicant, the Neighbour and the Parish Council. The member of the public expressed his frustrations that to date the comments made by the Parish Council have been very bland. The Chairman explained that the Parish Council are not planning experts and must rely on the knowledge of the Planning function of RBWM. The member then asked how he could instigate a formal complaint against the Parish Council regarding this issue. The Chairman advised he should refer any complaint to The Clerk.</p> <p>A councillor queried comments that had been circulated prior to the meeting regarding noise and odour at The Shurlock Inn. The Clerk was invited to share the comments made by the Senior Enforcement Officer during a visit to the site to investigate residents’ complaints regarding noise and odour, these comments</p>	

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	<p>may be used to strengthen the comments of the Parish Council in response to the application. The Chairman advised this would be further discussed under Other Planning Matters.</p> <p>A member of the public raised on behalf of the Preservation Society the lack of clarity between the two planning applications (2015 and 2017) for St Lawrence Nurseries. The Chairman replied that Cllr Hunt, although absent, had provided an update regarding this issue. The email was read out and will be available on the website for public view, together with these minutes.</p> <p>Clive Scott-Hopkins has had a discussion with the Case Officer and it appears that the new owner has been trying to get the second half agreed in line with the first. Fortunately, RBWM have refused the application based on flooding. Careful watch needs to be kept. ANB Groundcare asked that the sign for Milley Road Playing Field be applied ASAP as maintenance is about to start. They will be given the sign to erect!</p> <p>The issue of Protection of the 'Triangle' in Halls Lane (which in fact not the responsibility of the Parish Council) was raised: this issue will be raised at the meeting with Highways on Friday 13th April, together with access for HGV's.</p>	<p><i>Clerk</i></p> <p><i>John Birkett/ANB Groundcare</i></p> <p><i>Katie Sarsfield/John Birkett</i></p>
FC/4/349/2018	Apologies: Received from: Cllr Hunt, Cllr Cox, Katie Sarsfield	
FC/4/350/2018	Minutes: The minutes of the meeting held on 6 th March 2018 were approved subject to CPRE to read CPRW	
FC/4/351/2018	Declarations of Interests: Suzy Young and John Birkett declared an interest on Application 18/00715 Peace Haven.	
FC/4/352/2018	<p>Significant Matters Arising from The February Meeting Minutes:</p> <p>Campaign for the Protection of Rural Wokingham (CPRW) Over 2,000 signatures were obtained by the campaign (500 more than required), this will ensure that a full debate will take place in Council in June/July.</p> <p>Open Space and nature Reserve: Planning application believed to be in progress</p> <p>Annual Parish Meeting MONDAY 23rd April 2018: Confirmed attendance by WSL Charities, Neville Hall, The St Lawrence Café, The Village Show, Parish Fete, The Silver Band, The Village School</p>	
FC/4/353/2018	PLANNING APPLICATIONS	

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	<p>Suzy Young and John Birkett left the discussion 18/00715/FULL Peace Haven Shurlock Road Waltham St Lawrence Reading RG10 OHN New front porch, part single part two storey side and rear extension and alterations to fenestration Parish Council had no objection Suzy Young and John Birkett rejoined the discussion 18/00673/FULL Winterbrook West End Road Waltham St Lawrence Reading RG10 ONL Replacement dwelling with new access, tennis court with fenced enclosure and a sunken external swimming pool Parish Council had no objection 18/00675/AGDET Bears Copse Farm Plough Lane West End Waltham St Lawrence Reading Notification to determine whether prior approval is required for an agricultural building and hardstanding. Parish Council had no comment to make 18/00834/CLU Valentines The Straight Mile Shurlock Row Reading RG10 OQN Proposal Certificate of lawfulness to determine whether the existing use of the independent ground floor dwelling (C3) is lawful. The Parish Council had no comment to make</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
FC/4/354/2018	<p>TREES IN A CONSERVATION AREA: 18/00423/TCA South Lodge Manor Farm Manor Drive Shurlock Row Reading RG10 OPX (T1) - Willow - Re pollard at previous pollard knuckles, leaving 1.5-3cm stubs. Parish Council had no objection 18/00397/TCA April Cottage The Street Shurlock Row Reading RG10 OPS (T1) Ash Re pollard (T2) Apple Reduce crown by approximately 30-60cm.(T3) Fig Reduce crown by approximately 60cm (T4/5) Hawthorn Crown reduce by 5% of leaf area, remove approximately 30cm of branch length. (T6) Cherry Crown reduce by 5% of leaf area, remove approximately 25-45cm of total branch length Parish Council had no objection</p>	<p>Clerk</p> <p>Clerk</p>
FC/4/355/2018	<p>PLANS THAT HAVE ARRIVED IN THE LAST COUPLE OF DAYS: There were none.</p>	
FC/4/356/2018	<p>OTHER PLANNING MATTERS Travellers Site update Community Warden and RSPCA pay regular visits, local neighbour continues to feed the animals, so the concern is for safety (broken fence) rather than health. Enforcement are well aware Bellman Hanger 17/03903OUT</p>	

Commented [KM1]:

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	<p>Comments have been received from Thames Water which echo concerns previously raised regarding whether the 'waste infrastructure' can cope with this development. (Full details of this commentary are available on the website) RBWM Planning will decide based on</p> <ul style="list-style-type: none"> • Flood risk • Highway • Thames Water Comments <p>Bellman Hanger 18/00724/CONDIT Details required by condition 16 (contamination) of planning permission 14/03036 for the erection of 3 no. dwellings with associated access and landscaping following the demolition of the existing buildings and hardstanding The Parish Council has no comment on condition 16, but would draw attention to the Planning Team the condition of the pond which was commented on during a previous site visit. Contamination was evident which is in breach of condition 7. 17/02922 Waltham St Lawrence Nurseries See comments in Public Question time, also full update on the website</p>	<p>Clerk</p> <p>Clerk</p>
FC/4/357/2018	<p>ENFORCEMENT NOTICES & APPEALS: 17/50102 ENF Beenhams Farmhouse A site visit is to be arranged by RBWM, it is intended that a notice will be served for the removal of vehicles within 28 days 18/00222 Variation Under Reg 73 The Shurlock Inn The Street Shurlock Row Reading RG10 0PS Further to its previous submission, the Parish Council has received complaints about noise, visual appearance and odour with the current installation (which was not approved). The Variation 18/00222 contains insufficient information for the Parish Council to make a comment on it, however we understand that the proposal set out in the variation is to stay with the current installation. Therefore unless further information is forthcoming as to how the current issues of noise, visual appearance and odour are going to be resolved we would have to object to the application.</p>	<p>Clerk</p>
FC/4/358/2018	<p>FINANCE Payroll paid according to contract Cheques raised during March were approved by the Parish Council Payments received were noted The WSL Standing Orders, WSL Financial Regulations, WSL Code of Conduct, WSL Media policy and WSL IT policy, WSL Asset register, WSL Risk register, will all be reviewed to be approved and adopted at the meeting 15th May 2018</p>	

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	WSL Financial Regulations will be amended to include the RFO as an authorised signatory for purposes of accessing bank statements. Also to investigate future move to online banking	Clerk
FC/4/360/2018	<p>REPORTS FROM REPRESENTATIVES</p> <p>Report from the Clerk:</p> <ul style="list-style-type: none"> • GDPR Mark Hipgrave and Maggi Bevan are working on • All documentation will be reviewed for adoption at May Annual meeting <p>Communications:</p> <ul style="list-style-type: none"> • Network Rail Fly Tipping Appears to have been cleared • Halls Lane Fly Tipping Rubbish has been removed but to be further discussed at Highways meeting 13th April, also ditches see below <p>Bridleways and Footpaths: nothing to report</p> <p>Highways: Meeting 13th April to cover amongst other things</p> <ul style="list-style-type: none"> • Drainage Ditches Neville Hall, Halls Lane, War Memorial • Speeding issues- Crocodile teeth, speeding results from RBWM, speed results outside Bellman Hanger. • Pot Holes Brook Lane, Milley Lane. <p>Burial Ground:</p> <ul style="list-style-type: none"> • It has been agreed a member of the public (a family who originally donated) may repair the damaged bench in the Burial Ground. (This will be noted on the audit) • Suzy Young to discuss with Tanglewood making sure the Garden of Remembrance is always kept tidy even outside nominated maintenance months <p>Parish Maintenance:</p> <ul style="list-style-type: none"> • Due to start w/c 12/4/18 – delayed by wet weather • Dog Poo Bin emptying John Birkett is in conversation with Cox Green regarding a joint project, report back at next meeting and, if appropriate, recommend new sites in the village • Posts outside the Neville Hall will be replaced by ANB • Wild Flowers for the Burial Ground have been investigated but would incur high cost. RBWM to be approached in the autumn regarding free bulbs. <p>Capital Projects:</p> <ul style="list-style-type: none"> • The Pound awaiting decent weather • Village Shed New location being investigated, report next meeting <p>Shurlock Inn Defibrillator and Shurlock Row Pond:</p> <ul style="list-style-type: none"> • Defibrillator ordered 	<p>Mark Hipgrave/Katie Sarsfield Clerk</p> <p>John Birkett/Katie Sarsfield</p> <p>Suzy Young</p> <p>John Birkett</p> <p>Clerk</p> <p>Mark Hipgrave</p> <p>Mark Hipgrave</p>

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	<ul style="list-style-type: none"> Pond will be maintained in line with the Brownlow Foundation timetable <p>Ditches and Allotments:</p> <ul style="list-style-type: none"> New contracts for allotments have been sent out to the relevant members of the public 	
FC/4/361/2018	<p>REPORTS FROM REPRESENTATIVES WHO ATTENDED MEETINGS REPRESENTING THE PARISH COUNCIL:</p> <p>Parish Stakeholders Group Further meeting 17th April 2018 CPRE Planning work shop 18.4.18 attending Clive Scott-Hopkins, John Birkett, Maggi Bevan, Clerk. Emergency Planning rescheduled due to bad weather 19.4.18 attending John Birkett, Clerk</p>	
FC/4/362/2018	<p>CORRESPONDENCE: None received</p>	
FC/4/363/2018	<p>AOB Bus Stop opposite The Shurlock Inn in Shurlock Row crumbling, to be reported to RBWM via Jadu system Burials in the Churchyard have been discontinued. David Crawley-Boevey will consult with the PCC and report back to the Chairman before the May meeting re maintenance. Litter in the village, Maggi Bevan highlighted that litter is an issue in the village. She has picked up in Halls Lane and noticed members of the public doing the same. Clerk has also commended members of the public with children picking on Shurlock Road, all well equipped with high viz jackets). Maggi Bevan will publicise in Parish News to try and generate some momentum.</p>	<p><i>Clerk</i></p> <p><i>Chairman</i></p> <p><i>Maggi Bevan</i></p>
FC/4/364/2018	<p>DATE OF NEXT SITE VISITS Saturday 9th June 2018</p>	
FC/4/365/2018	<p>DATE OF NEXT MEETING Monday 23rd April Annual Parish Meeting Tuesday 15th May Annual Parish Council Meeting</p>	
	<p>The meeting closed at 9.04pm and the confidential meeting commenced.</p>	