

WALTHAM ST LAWRENCE PARISH COUNCIL

Minutes of a meeting of Waltham St Lawrence Parish Council
held on Tuesday 10 November 2015 in the Neville Hall at 7.00pm

Present: John Birkett - (Chairman)
Mike Kay - (Vice Chairman)
Mark Hipgrave
Clive Scott-Hopkins
Suzy Young
Katie Sarsfield
Maggi Bevan
Sally Burtenshaw - (Clerk)

In attendance: Borough Councillor Maureen Hunt & 7 members of the public

ACTION

Public Question Time:

A member of the public asked if there was an update on the Pool Lane planning application. The Case Officer Susan Sharman has asked the applicant to withdraw the application but this has not happened yet.

FC/68/11/2015 Apologies: received from Borough Cllrs Cox & Evans

FC/69/11/2015 Minutes:
The minutes of a meeting held on 13th October 2015 were approved by the Council and signed by the Chairman

FC/70/11/2015 Matters Arising from the Minutes:

- Asset Register – the Clerk advised that she is going to ask Maggi Bevan to assist in completing the task
- The Chairman advised that he had e mailed Cllr Derek Wilson about 1 Milley Bridge as it is still standing empty to establish what the position is
- Mark Hipgrave advised that Mark Pottinger will start the ditch clearing works along Broadmoor Road, and also the ditch opposite Paradise Cottages at the end of the allotments, soon
- Defibrillator – paint has been donated by the Community Heartbeat Trust to enable the outside of the telephone box to be painted. Training will probably take place in January or February: up to 50 people can be trained in a session. It was agreed that a dial up service will be used. The cost of £100 per annum was agreed by the Parish Council, additional insurance will not be necessary as it was covered by the Parish Council Insurance. It was agreed that a maintenance contract would be entered into at a cost of £126 per annum
- Planning: The Parish Council expressed their concern about the backlog problems in the Planning department which is leading to plans being received too late to review – it is expected to take four months to clear
- The Parish Council expressed their disappointment in

CLERK

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HIPGRAVE

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the old temporary second hand building that has been allocated to the school. The general feeling is that a proper brick building would have been far more in keeping in the rural setting and could have been built for a similar cost. They will submit FOI requests to the RBWM in an attempt to establish more information about the temporary building

MAGGIE BEVAN
& CLERK

FC/71/11/2015

Travellers update:

Clive Scott-Hopkins advised that Traveller Appeal hearing took place on the Town Hall on November 3rd & 4th into the RBWM refusal of planning permission on the two amended January 2015 applications. The Inspector referred to the latest August 2015 government Traveller policy and we now await the outcome in early 2016. The Court of Appeal Judicial Review appeal hearing is scheduled for the spring at the Law Courts. A member of the public complained that the acoustics in the meeting room at the Town Hall made it impossible to hear what was being said. It was noted that there were no representatives from the Environment Agency and that their expertise may have been useful.

FC/72a/11/2015

Planning Applications:

15/03164: Milley Nursery, Milley Road, Waltham St Lawrence
The Parish Council had no objection to this application

15/03376: Plough Cottage, Plough Lane, West End
The Parish Council objected to this application on grounds of no listed building application

15/03212: Fernbank, Straight Mile, Shurlock Row
The Parish Council objected to this application on grounds of scale, bulk and height in relation to other similar bungalows in the street (GB3 iv). The gross floor area of habitable rooms will be significantly greater than the original. Applications 09/02121 and 10/00992 provide comparable precedent

FC/72b/11/2015

Trees in a Conservation Area:

15/03150: Paradise House, The Street, Waltham St Lawrence
The Parish Council had no objection to this application

15/03220: Land to rear of Boveney Cottages, Shurlock Row
The Parish Council note that there appear to be two Willows at the point labelled as Willow 2. One appears to be healthy and the other is growing at an angle but is not a danger to anything. The Parish Council object to the felling of the tree on the basis that the application does not include a report from an expert and that the application is deficient in that there is insufficient information provided to identify Willow 2. If the applicant and the Council consider the whole of the Willows in the area labelled Willow 2 to be one tree, and the Council is minded to agree to the removal of the branch growing at an angle, the Parish Council consider that only the branch growing at an angle should be removed

The Parish Council note that a Willow tree has already been felled on this site without an application being filed, and a historic pond has been filled in without consideration of the impact on wildlife

15/03217: Land to rear of Boveney Cottages, Shurlock Row
The Parish Council object to the proposed pollarding and lowering of the canopy of the Willow tree number 1 covered by a TPO on the basis that there is no expert report included in the application supporting the need for the works. An inspection of the tree does not indicate an obvious need for the proposed works.

The Parish Council object to the pruning of the Ash tree as there is no expert report and no obvious need for the proposed works. The tree does not appear to have excessive growth as stated in the application.

Both trees form part of the scene in a Conservation Area viewed from the village amenity, the Shurlock Inn, which neighbours the site

15/03522: Beech House, Halls Lane, Waltham St Lawrence
The Parish Council had no objection to this application

FC/72c/11/2015 Plans that have arrived within the last couple of days:
15/03359: Blaizes, Twyford Road, Waltham St Lawrence

15/03532: Paradise Farm, Waltham St Lawrence
15/03528: Paradise Farm, Waltham St Lawrence
Cllr Hunt was asked to take both of the Paradise Farm applications to Panel if likely to be approved

15/03642: 1 The Thatches, Shurlock Road, WSL

15/03580: Goose Nest, Baileys Lane, WSL
15/03578: Goose Nest, Baileys Lane, WSL

The Clerk will contact the Case Officer for all these applications to establish whether these can be reported on at the December meeting. If not an extraordinary meeting will need to be arranged

CLERK

FC/72d/11/2015 Other planning matters:
15/03340: Certificate of Lawfulness to determine whether the garage conversion into ancillary accommodation is lawful at The Old Press, Milley Road, Waltham St Lawrence
The Parish Council made no comment

FC/72e/11/2015 Enforcement Notices & Appeals:
Nothing received

FC73/11/2015 Public Open Space:
Cllr Hunt advised that following a conversation with the property officer at RBWM that they would be prepared to lease the field to the Parish for a peppercorn rent initially for 25

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years. Discussions were held about access points, parking, and security. The access point belongs to RBWM.
The Parish Council thanked Cllr Hunt for her help and support in progressing this with the RBWM.

FC/74/11/2015

Finance:

- The cheques issued in October were agreed and signed by the Chairman
- It was noted that two cheques had not been cleared having been reported as not received by the recipient. They would be cancelled and reissued.

FC/75/11/2015

**Neighbourhood Plan Update:
Nothing to report**

FC/76/11/2015

Reports from Representatives:

- The Vice Chairman has received a letter from a resident of Halls Lane requesting the beech hedge that abuts their property and the burial ground be reduced in height. The Parish Council agreed to the costs of the reduction of the height on the north side.
- The Parish Council have received the results of the School Transport Survey. More detail is required and then it is hoped that another meeting can take place between residents, the school, the RBWM and the Parish Council to further discuss the parking issues.
- Signage on Milley Bridge – the RBWM confirmed that the costs of the gateway installation and the signage can be funded in this financial year
- The bus stop sign by the pond in Shurlock Row currently tied to the wooden bench will be reinstated to its original position
- Katie Sarsfield advised that the horse walker on Twyford Road is part of the Access Forum 2005 and that she will be attending a meeting the following evening
- Jubilee bench – there are 3 choices available for the style following discussion one was selected and the inscription agreed
- The Vice Chairman advised that the parish maintenance contract is due for renewal

CLERK

FC/77/11/2015

Correspondence:

- The Vice Chairman reported he had received a letter from a resident of Halls Lane complaining about the enormous pothole at the junction of Halls Lane and Broadmoor Road and the flooding of the road by the Tied Cottages. There is also a lot of erosion along the length of the lane. He advised that a meeting with Streetcare has been arranged for the following week which a few councillors will attend.
- The Clerk advised that the church secretary had written to her requesting the donation which was agreed at the June 2015 meeting of £500 towards the costs of

MAGGI
BEVAN/SUZY
YOUNG/MARK
HIPGRAVE

CLERK

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rebuilding the church yard wall. The fund is reported as £609 short on costs. It was agreed that the Parish Council would increase its contribution to cover the shortfall. A cheque will be sent at the end of the month.

- *Letter from resident on issues outside the school related to parking - contents noted and discussed*

FC/78/11/2015 A.O.B

*FC/79/11/2015 Date of Next Site Visits:
Saturday 5 December commencing at 9.00am*

FC/80/11/2015 Next meeting: 8th December 2015 at 7.00pm in the Neville Hall

*The meeting closed at 21.38 & the Confidential meeting
commenced*

J. Birkett.

8th December 2015

