

WALTHAM ST LAWRENCE PARISH COUNCIL

Minutes of a meeting of Waltham St Lawrence Parish Council held on
Tuesday 8th November 2016 at the Neville Hall at 7pm

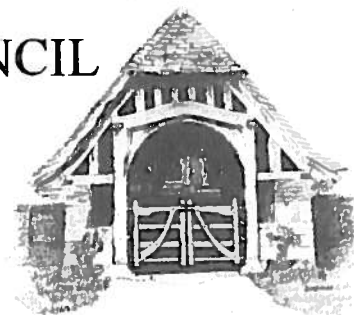


Present: Mike Kay Chairman
John Birkett Vice Chairman
Katie Sarsfield
Mark Hipgrave
Clive Scott-Hopkins
Maggi Bevan
Suzy Young
Sally Burtenshaw Clerk

		ACTION
	<i>Has believed that</i> Public Question Time: - A member of the public asked if there was anything that could be done to stop speeding traffic through the Parish. He also remarked that the weight of some of the vehicles breaks the 7.5 tonne rule. A question was also asked as to why when a recent accident happened where a car went through a hedge on Callins Lane that no police attended. The Chairman advised that as we are on the very edge of the Borough it is sometimes difficult to get them to come out. The question of whether we still have a Community Warden was raised and as no-one knew the answer Suzy Young was asked to follow up. - Mark Hipgrave responded to another question about the blocked culvert in Shurlock Road. The RBWM have been out to look at this and have advised that it is not blocked and is working correctly. Mark Hipgrave confirmed that he will check the culvert - Another question was raised about the ongoing frequency of lorries going into Downfield Pit when the work should have completed on 31 October. The owners have got an extension of 4 – 6 weeks so it is now hoped that this practice will cease by Christmas. The Vice Chairman will follow up with RBWM as to the policy for importation of new material.	SUZY YOUNG MARK HIPGRAVE VICE CHAIRMAN
FC79/11/2016	Apologies: None received	
FC80/11/2016	Minutes: The minutes of a meeting held on 4 th October 2016 were approved by the Council and signed by the Chairman	
FC81/11/2016	Declaration of Interests:	

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	<i>The Chairman, Vice Chairman, Mike Hipgrave and Katie Sarsfield all declared an interest for a planning application at Cherry Tree Cottage coming up later in meeting and will leave the room</i>	
FC82/11/2016	<i>Significant Matters Arising from the Minutes – not covered elsewhere</i> <i>Open Space Update – Suzy Young produced the final open space proposal that was sent to the RBWM a few weeks ago. It is hoped that they will come back to us in a few weeks and that consultation with the Parish will commence in the New Year.</i> <i>Bellman Hanger – Clive Scott-Hopkins advised that the had spoken to the Case Officer recently who thinks that the application will be refused under delegated powers, mainly on highways and tree objections. The Clerk will follow up with Enforcement regarding the tree questions and send them plans that actually show the location of trees before and after they were felled</i> <i>Thames Water – Mark Hipgrave advised that the meeting with them had now taken place and that a follow up meeting needs to be arranged and there are still some unanswered questions</i>	CLERK MARK HIPGRAVE
FC83/11/2016	<i>Traveller Update: Clive Scott-Hopkins advised that the High Court had rejected the Appeal application but they are now seeking an Oral Hearing</i>	
FC84/11/2016	<i>Downfield Pit: This was dealt with in Public Question Time</i>	
FC85a/11/2016	<i>Planning Applications: 16/03078: Sleepy Hollow, Milley Road, Waltham St Lawrence The Parish Council had no objection to this application</i>	
	<i>16/03123: Cherry Hill, Milley Road, Waltham St Lawrence The Parish Council had no objection to this application subject to the Case Officer being comfortable that it does not breach GB2 (3)</i>	
FC85b/11/2016	<i>Trees in a Conservation Area:</i>	

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	16/02961: Land to the rear of Baskerville House, Shurlock Row The Parish Council object to this application on the following grounds: 1. The Applicant claims that the neighbours have concerns about the tree with 'branches falling off' – there is no supporting evidence to back this up 2. Under Section 8 of the application the applicant claims in Item 1 that the tree is diseased or may fall – the applicant is therefore required to provide written arboricultural advice or other diagnostic information to back this up – there is no supporting evidence. Under Item 2 it is claimed that there is alleged damage to property accompanied by an expert report – again there is no supportive documentation 3. Under Section 10 for works to trees protected by a TPO the applicant confirms some expert reports are included – there are no such papers 4. The tree is an important feature of the street scene, and covered by a TPO 5. If the RBWM is of a mind to approve this application the Parish Council would like a Condition that a mature tree should be planted to replace it	
	16/03263: Cherry Tree Cottage, Waltham St Lawrence All the Councillors who declared an interest in FC/81/11/2016 above left the room The Parish Council had no objection to the application subject to a replacement of two similar cherry specimens are planted in view of the prominent position of the property All Councillors returned to the room	
FC85c/11/2016	Plans that have arrived in the last couple of days – if any: The Clerk advised that two applications had arrived that day for Fullers Cottage, The Street, Waltham St Lawrence. She will write to the Case Officer requesting a small extension of time to respond	CLERK
FC85d/11/2016	Other Planning Matters: nothing to report	
FC85e/11/2016	Enforcement Notices & Appeals: Bears Copse will shortly be heard at Panel, Clive Scott-Hopkins will represent the Parish Council	CLIVE SCOTT-HOPKINS
FC86/11/2016	Neighbourhood Plan update:	

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	Clive Scott-Hopkins advised that a well qualified Inspector will be examining the report having gone through RBWM	
FC87/11/2016	Finance: - The cheques issued in October were agreed and signed by the Chairman - The Parish Council acknowledged receipt of a cheque from the Jubilee Fund towards the cost of Jubilee Bench located on the Neville Close triangle - Hilda Holder the outgoing RFO will be sent a thank you letter shortly	CHAIRMAN/CLERK
FC88/11/2016	Report from Representatives: Clerk: - Nothing to report Communications: - It was agreed that the Trustees would go back to the management committee of the Hall to see if wi-fi can be signed up for a year and if no interest be reconsidered Bridleways & Footpaths: - Nut Lane Kent Carriage Gap – Katie Sarsfield advised that there is still no news however cut off is on 11 November so she will go back to them. Concern was expressed from several Councillors as to the steel design and questioned whether that would be suitable – perhaps could be painted green Highways: - Suzy Young advised that passing places had now been created along Brook Lane but they are far too small they are more like parking places. Streetcare have been asked to review the matter urgently as the work is currently not fit for purpose. She will also request that the potholes are mended at the same time - A member of Streetcare will look at the sightlines at the junction of Martins Lane/Shurlock Road and also at the Shurlock Road/Callins Lane junction to see what improvements can be made at this dangerous junction Burial Ground: - Nothing to report Parish Maintenance: - The War Memorial is now cleaned and ready for the Remembrance Day Service on 13th	MARK HIPGRAVE KATIE SARSFIELD SUZY YOUNG SUZY YOUNG

	November. The Vice Chairman will lay a wreath of behalf of the Parish Council - Milley Lane playing field fence – nothing further to report Ditches & Allotments: - Mark Hipgrave advised that he will be meeting up with Mark Pottinger in a few days times to discuss outstanding works. He also advised that Mr Pottinger had not submitted his invoice for works he carried out last year and would chase him up Other: - Parish letterhead is now ready and will be sent to the Clerk - Meeting dates 2017 – this was revisited and one change was made to the May date – the Clerk will send to Nick Kendall for insertion in the Lych Gate and they will also be posted on the Parish website - Response from NALC re costs – the Clerk advised that no response had been received she will chase up again	VICE CHAIRMAN MARK HIPGRAVE KATIE SARSFIELD CLERK CLERK
FC89/11/2016	Reports from members who attended meetings as representatives of the Parish Council: - Maggi Bevan recently attended the NALC Annual Conference in particular the Smaller Council Committee Session – she advised that it was well worth attending to represent our interest as a parish of our size and location. She also confirmed that there were not many other parishes represented of our size. The Parish Council will reimburse her for her travelling expenses - The Mayor's Charity Afternoon Tea – Maggi Bevan also attended this session – the Parish Council will send payment to the RBWM for the ticket. <i>There was little though obtained from attending</i>	CLERK CLERK
FC90/11/2016	Correspondence: Nothing received	
FC91/11/2016	AOB: The Chairman highlighted a matter to be discussed at the December meeting – the PCC want to close the churchyard and pass responsibility over to the Parish Council	CLERK

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FC92/11/2016	<i>Date of next site visits: Saturday 3rd December at 9am</i>	
FC93/11/2016	<i>Date of next meeting: Tuesday 6th December at 7pm</i>	
	<i>The meeting closed at 20.45 & the confidential meeting commenced</i>	

6/12/16.