

WALTHAM ST LAWRENCE PARISH COUNCIL

Minutes of the Annual Parish Meeting of Waltham St Lawrence Parish Council on Tuesday 10 May 2016 in the Neville Hall at 7.00pm

Present: Mike Kay (Chairman)
John Birkett (Vice Chairman)
Mark Hipgrave
Clive Scott-Hopkins
Maggi Bevan
Suzy Young
Sally Burtenshaw (Clerk)

In attendance: Borough Councillors David Evans & Carwyn Cox + 12 members of the public

Election of Officers for new Parish Council

John Birkett resigned as chairman of the Parish Council. He proposed Mike Kay to take over the position which was seconded by Clive Scott-Hopkins and unanimously agreed. He accepted the position. There were no other nominations for the role.

Mark Hipgrave proposed John Birkett to be Vice Chairman which was seconded by the newly elected Chairman and this was unanimously agreed. He accepted the position. There were no other nominations for the role

The other roles and responsibilities of the remaining council will not change

The Chairman on behalf of the Parish Council thanked John Birkett for his work during the past year

Public Question Time:

- A resident enquired about the Open Space proposal which could be located on the Shurlock Road. The Chairman advised that this was still being explored and that there were concerns. The RBWM own the land and would be interested in leasing the area to the Parish. A meeting is being scheduled for the Parish Council and RBWM to meet after which a public meeting will be held
- Strong concern was expressed about the huge lorries still travelling to and from the Downfield site on a daily basis. The local road network is suffering as the lorry drivers are not keeping to the route set out in the planning permission, they seem to be coming in from all directions. Soil is being stockpiled due to the newts on site and cannot be levelled. Two members of the Parish Council visited the site today to have a look around. The Clerk will write to Natural England to find out what the current situation is with the newts to see if work can be expedited. Cllr David Evans will speak to RBWM to see if he can do anything to assist

CLERK

FC 1/05/2016 Apologies: None received

FC 2/05/2016

Minutes:

The minutes of a meeting held on 5 April 2016 were approved by the Council and signed by the Chairman

FC 3/05/2016

Matters Arising from the Minutes:

- Public Open Space - as above in public question time
- Horse Margin on Twyford Road – there is still some fence missing which is just as well as a recent accident saw a car go through the gap and into Blueys Farm field. Additional road markings are required on the bend before the margin, Suzy Young is continuing to pursue
- Network Rail – The Parish Council are awaiting an update from the Enforcement Officer who in turn is awaiting an update from Network Rail. A resident of the Parish has recently had their car damaged by a low loader which had come over the bridge. A manager from Network Rail has offered to meet Suzy Young to discuss the best way forward
- Cricket Club play area proposal – The Chairman has expressed a number of concerns one of which being the lack of a footpath along the Shurlock Road. Still ongoing
- Trees at Pond in Shurlock Row – The Vice Chairman has contacted RBWM who have advised they will undertake any tree work that is required, in particular the Willow trees will need pollarding within the next 3 years
- Painting of phone box – the box has been rubbed down and undercoated. It will be restored back to red later this week by some volunteers
- Notice boards – now all repaired and keys given to Clerk
- Brook Lane – Sue Fox at RBWM has confirmed that she is looking to fix the potholes which is hoped will help the drainage issues at the junction of School Road. The feasibility and cost of creating passing places along the lane will be carried out and we await the feedback. Suzy Young will keep a watching brief
- Parish letterhead – to be carried forward
- Heavy tankers on Milley Road – Agrivert tankers delivering to the lagoon at Church Farm and lorries delivering goods to the Network Rail site have been causing problems to the local residents. The Parish Council has been advised that the tankers are not carrying out anymore deliveries until November – which should help the situation

KATIE
SARFIELD

SUZY YOUNG

CHAIRMAN

SUZY YOUNG

FC 4/05/2016

Travellers update:

Clive Scott-Hopkins reported on the Court of Appeal outcome. The Judgement refused the appellant's claim on all counts. The associated planning appeal matter remains outstanding and a decision to be distributed on or around 27th May. The Council were awarded their costs.

Cllr Carwyn Cox advised that those representing the Council are doing everything possible to progress and/or expedite matters in the interim

FC/4a/05/20016 *Downfield update: as above in public question time*

FC 5a/05/2016 *Planning Applications:*

16/00816: Aishas Meadow, Waltham St Lawrence

The Parish Council had no objection to this application subject to the roadside access being no wider than 10 mtrs

16/01248: Oakfield Farm Livery Stables, Waltham St Lawrence

The Vice Chairman declared an interest and left the meeting

The Parish Council had no objection to this application subject to the driveway not being raised, the surface needs to be permeable and in keeping with the Green Belt area

The Vice Chairman returned to the meeting

16/01221: Paradise House, Waltham St Lawrence

The Parish Council made no comment

16/01154: Foxwood, Waltham St Lawrence

Mark Hipgrave declared an interest and left the meeting

The Parish Council were divided in their response. Three councillors were against the application and three had no objection. The Chairman had the casting vote. The Parish Council had no objection to this application

Mark Hipgrave returned to the meeting

16/20016: Weycock Bridge, Waltham St Lawrence

The Parish Council made no comment as they note that the works have already been carried out

FC 5b/05/2016 *Trees in a Conservation Area:*

16/01128: Annscott Waltham St Lawrence

The Parish Council made no comment on this application as it was noted that the RBWM had already made a decision of no objection

FC 5c/05/2016 *Plans that have arrived in the last couple of days:*

None received

FC 5d/05/2016 *Other Planning Matters:*

None

FC 5e/05/2016 *Enforcement Notices & Appeals:*

Nothing to report

FC 7/05/2016 *Finance:*

- *The cheques issued in April 2016 were agreed and signed by the Chairman*
- *The draft accounts and Annual Return were presented by the Clerk for approval following the internal audit by Barrie Dancer. These were approved and executed by the Chairman and Clerk for onward submission to the external auditor*
- *The Standing Orders were adopted subject to a minor amendment along with the Media Policy*

CLERK

- The Financial Regulations were adopted subject to a minor amendment
- The Code of Conduct for Smaller Councils were adopted subject to a minor amendment
- Discussion was held relating to the repairs required to the Pound fencing. It was agreed that another quote should be sought
- The Asset Register was adopted however the Chairman, Vice Chairman, Mark Hipgrave and the Clerk will meet later in the month to deal with the improved best practice requirements. Clerk to arrange a date

CLERK

FC 8/05/2016 Neighbourhood Plan update:
Next meeting being held on 17th May

FC 9/05/2016 Reports from Representatives:

- Maggi Bevan was formally proposed to be voted onto the Crime & Disorder Overview & Scrutiny Panel
- Katie Sarsfield advised that investigation is currently underway to establish who owns the fence with the broken gate at the Sues Piddle end of the Allotments. It is the responsibility of the stockholder to repair the gate
- Suzy Young reported on some potholes around the village. The very dangerous dip in Broadmoor Road between Pool Lane and New Hall will be reported as a matter of urgency

KATIE
SARFIELD

SUZY YOUNG

FC 10/05/2016 Correspondence:
• DFT Funding – the Clerk will post a copy of the notification on the Parish notice boards

CLERK

FC 11/05/2016 A.O.B.
The Vice Chairman had recently visited Colemans Solicitors in Maidenhead to view some of the Parish Deeds. He established that the Neville Hall Triangle did indeed belong to the Parish Council and not to the Housing Association as claimed. They Vice Chairman and Maggi Bevan will return to check on the Allotment document, to clarify whether the Parish Council is responsible for the repair of the gate which leads into Sue Piddle (see above)

FC 12/05/2016 Date of Next Site Visits:
Saturday 11 June at 9:00am at Neville Hall

FC 13/05/2016 Next meeting: 14 June 2016 at 7.00pm in the Neville Hall

Meeting closed at 21:00 & the Confidential meeting commenced

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14/6/16