

# WALTHAM ST LAWRENCE PARISH COUNCIL

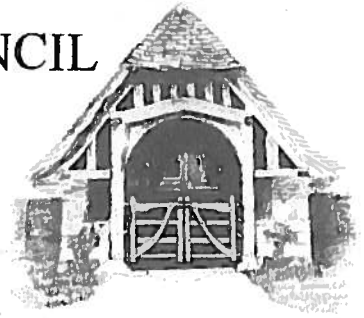


Minutes of a meeting of Waltham St Lawrence Parish Council held on 10th January 2017 in the Neville Hall at 7pm

Present: Mike Kay – Chairman , John Birkett– Vice Chairman, Clive Scott-Hopkins, Mark Hipgrave, Katie Sarsfield, Maggi Bevan, Suzy Young & Sally Burtenshaw (Clerk)  
Also present Borough Councillors David Evans & Carwyn Cox + 6 members of the public

		ACTION
	<p><b>Public Question Time:</b></p> <ul style="list-style-type: none"> <li>A member of the public asked if the ditch clearing programme included the ditch from Broadmoor Road up to Willow Cottages on Shurlock Road. Mark Hipgrave will ensure that this is included</li> </ul>	<p><b>MARK HIPGRAVE</b></p>
FC109/01/2017	<p><b>Apologies:</b> None received</p>	
FC110/01/2017	<p><b>Minutes:</b> The minutes of a meeting held on 6 December 2016 were approved by the Council and signed by the Chairman</p>	
FC111/01/2017	<p><b>Declaration of Interests:</b> The Vice Chairman declared an interest for a planning application coming up later and will leave the room at this point</p>	
FC112/01/2017	<p><b>Significant Matters Arising from the Minutes – not covered elsewhere:</b></p> <ul style="list-style-type: none"> <li>Open Space – The Parish Council are still awaiting comments from the RBWM.</li> <li>Bellman Hanger – Clive Scott-Hopkins had spoken to the Case Officer recently who had advised Shanly have disputed the Highway objections. It will be at least another two weeks before a decision is reached</li> </ul>	
FC113/01/2017	<p><b>Traveller update:</b> An update on the current position was provided. Borough Councillor David Evans advised that the RBWM will keep applying pressure on their legal department until a satisfactory conclusion is reached</p>	
FC114a/01/2017	<p><b>Planning Applications:</b> The Vice Chairman declared an interest and left the room 16/03899: Milley Farm, Waltham St Lawrence The Parish Council had no objection to this application subject to the building remaining ancillary to the main residence The Vice Chairman returned to the meeting</p>	

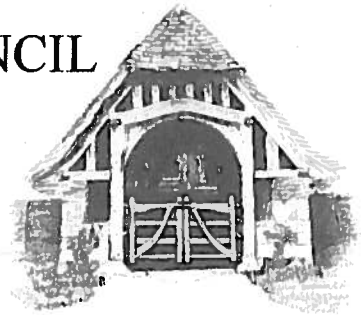
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FC114b/01/2017	<p><b>Trees in a Conservation Area:</b>                      16/03568:Latimer, Halls Lane, Waltham St Lawrence                      The Chairman advised that this application had already been determined therefore the Parish Council made no comment. The Clerk to double check that it had been determined</p>	CLERK
FC114c/01/2017	<p><b>Plans that have arrived in the last couple of days (if any)</b>                      The Clerk advised that two applications had been received for Paradise Farm Barn but too late for comment this month. She will contact the Case Officer to ensure that comments can be made next month</p>	CLERK
FC114d/01/2017	<p><b>Other Planning Matters:</b>                      Downfield Pit – further to the Vice Chairman advising at the last meeting that the landowner had requested an extension to the period for the lorry movements – It is hoped that Jenifer Jackson Head of Planning will be able to advise before the next meeting</p>	
FC114e/01/2017	<p><b>Enforcement Notices &amp; Appeals</b>                      Nothing to report</p>	
FC115/01/2017	<p><b>Neighbourhood Plan update</b></p> <ul style="list-style-type: none"> <li>• The examiner has rejected our policy as being too restrictive. We are concerned for the centre of the village and without it there is a perceived risk of development through the regulations of Rural Exception Sites. A letter will be sent to the examiner to see if amendments can be accepted.</li> <li>• The Parish Council's response to the Local Plan will be sent off and reads as follows:</li> </ul> <ol style="list-style-type: none"> <li>1. Overall extremely comprehensive and well written but constant repetition (perhaps necessary) and difficulty in following a logical sequence of policies when listed buildings and conservation areas have so much to do with development</li> <li>2. 'Quality of Place' is an odd description and could just as well include both LB &amp; CA policies</li> <li>3. 'Spatial Portrait' meaningless &amp; dictionary defines spatial as space!</li> <li>4. Green Belt section on Res &amp; Non Res does not cover re-use of AG buildings for residential (as in Q) 'be' is missing in 5.5.7</li> </ol>	<p>CLERK CLERK</p>

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	<p>5. 'Previously Developed Sites' needs a separate policy as it states in 6.10.4 and 'subject to normal GB tests' requires a brief relevant summary</p> <p>6. 'List of Policies' should include page nos to assist identification and 'Glossary' should include CA definition – it is appendix D not E (11.11.2)</p> <p>7. Environmental Noise/Protection (EP4) should protect near residences from clay pigeon shooting and motor cycle scrambling events</p> <p>8. Historic Environment – conservation &amp; heritage 11.2.3 p 101 is keenly awaited and it is hoped will highlight the hugely significant widening of the WSL CA designed to protect the setting of two dozen listed buildings and unusual open spaces in the village street as an added safeguard to inappropriate development.</p>											
FC116/01/2017	<p><b>Finance:</b> The cheques issued in December were agreed and signed by the Chairman</p> <ol style="list-style-type: none"> <li>The Precept was discussed and it was recognised that the Reserves at 31 March 2016 were made up as follows: <table style="margin-left: 20px;"> <tr> <td>Capital Reserve</td> <td style="text-align: right;">£7,000</td> </tr> <tr> <td>Open Space Reserve</td> <td style="text-align: right;">£5,000</td> </tr> <tr> <td>General Reserve</td> <td style="text-align: right;">£14,000</td> </tr> <tr> <td>Other (General Reserve)</td> <td style="text-align: right;">(£35)</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>£25,965</b></td> </tr> </table> </li> <li>That in 2016/2017 £1,400 was transferred from General Reserves to the Capital Reserve</li> <li>That the expenditure on the Neville Close bench less the donation received from the Jubilee Fund be drawn from the Capital Reserve together with any expenditure on computer equipment</li> <li>That the Precept for 2017/2018 be frozen at £17,500</li> </ol> <p>The Clerk will complete the necessary forms and send back to the RBWM</p>	Capital Reserve	£7,000	Open Space Reserve	£5,000	General Reserve	£14,000	Other (General Reserve)	(£35)	<b>Total</b>	<b>£25,965</b>	CLERK
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FC117/01/2017	<p><b>Closure of Churchyard for Burials:</b> The Chairman confirmed that the Ministry of Justice form had been returned to the Parochial Church Council</p>											
FC118/01/2017	<p><b>Reports from Representatives:</b> Clerk:</p> <ul style="list-style-type: none"> <li>The Clerk advised that whilst trying to put up the monthly paperwork in the notice boards – she found the locks very stiff and that her key had broken. Only one notice board has the correct</li> </ul>	<p>MARK HIGGRAVE</p>										

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	<p>paperwork in it as a consequence. Mark Hipgrave will put some WD40 on the locks and will provide a new key.</p> <p><b>Communications:</b></p> <ul style="list-style-type: none"> <li>• The draft IT Policy was discussed it was agreed that some amendments will be made and it will be represented at the February meeting for approval</li> <li>• Purchase of a small laptop and printer for the Clerk will be discussed further next month</li> <li>• Wifi update - Mark Hipgrave advised that he had now secured some prices. A couple of options were proposed and agreed to go ahead with the cheaper BT option of £480 plus VAT</li> </ul> <p><b>Bridleways &amp; Footpaths:</b></p> <ul style="list-style-type: none"> <li>• Nut Lane Kent Carriage Gap - Katie Sarsfield advised that still no progress had been made – one neighbouring property has not yet consented</li> </ul> <p><b>Highways</b></p> <ul style="list-style-type: none"> <li>• Brook Lane update – Suzy Young advised that the lane is very muddy and that two very large potholes have appeared and will need to be filled. It was agreed to apply pressure for further action in February when it will be clear that the works undertaken are not fit for purpose</li> <li>• It was reported that a huge pot hole had appeared opposite Milley Bridge cottages and would be reported.</li> </ul> <p><b>Parish Maintenance:</b></p> <ul style="list-style-type: none"> <li>• Complaints have been received about the weight of the bins in the burial ground. The acquisition of another one will be explored.</li> <li>• Complaints have been received about the amount of dog mess in Milley Road playing field. Dog Wardens will be contacted once evidence is obtained of who allows their dogs to mess and not pick it up. Suitable signs will be acquired.</li> </ul> <p><b>Capital Projects:</b></p> <ul style="list-style-type: none"> <li>• Mark Hipgrave advised that the Pound fencing work is now in hand and will commence in the Spring.</li> </ul> <p><b>Ditches &amp; Allotments:</b></p> <ul style="list-style-type: none"> <li>• Mark Hipgrave advised that the drainage ditches and drains are working albeit some are badly overgrown. The Shurlock Road culvert is not blocked however it is flowing very slowly. Another review will be carried out in March or April</li> </ul> <p><b>Other:</b></p> <ul style="list-style-type: none"> <li>• Nothing to report</li> </ul>	<p>KATIE SARFIELD</p> <p>MARK HIPGRAVE</p> <p>KATIE SARFIELD</p> <p>SUZY YOUNG</p> <p>SUZY YOUNG</p> <p>SUZY YOUNG</p> <p>SUZY YOUNG</p> <p>MARK HIPGRAVE</p>
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FC119/01/2017	<p><i>Reports from Members who attended meetings as Representatives of the Parish Council:</i></p> <ul style="list-style-type: none"> <li>• <i>Nothing to report</i></li> </ul>	
FC120/01/2017	<p><i>Correspondence:</i></p> <ul style="list-style-type: none"> <li>• <i>Letter from Wokingham Half Marathon – the Clerk will respond requesting that any litter the runners drop within our Parish is cleared up after them rather than left as was the case in 2016.</i></li> </ul>	CLERK
FC121/01/2017	<p><i>AOB:</i></p> <p><i>Maggi Bevan brought up the subject of the Parish Conference and recent correspondence from other Parish Councils about the general lack of communication from the RBWM. Examples and details of any issues this Council have experienced will be sent to Maggi Bevan to collate and send off</i></p>	ALL
FC122/01/2017	<i>Date of Next Site Visits: 4 February 2017 at 9am</i>	
FC123/01/2017	<i>Date of Next Meeting: 7 February 2017 at 7pm</i>	
	<i>The meeting closed at 8.42pm &amp; the confidential meeting commenced</i>	

*W 7/2/17*