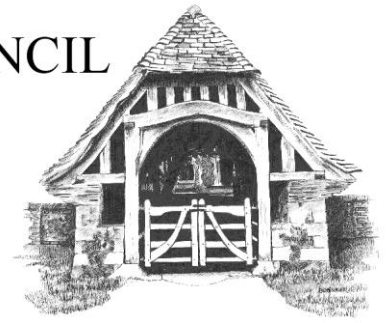


# WALTHAM ST LAWRENCE PARISH COUNCIL

Minutes of a meeting of Waltham St Lawrence Parish Council held on  
6<sup>th</sup> March 2018



Present: Mike Kay-Chairman, John Birkett – Vice Chairman, Clive Scott-Hopkins, Katie Sarsfield, Maggi Bevan, Suzy Young, MJ Streater (Clerk)

Also present (Cllrs): Maureen Hunt , 5 members of the public

		ACTION
	<p><b>Public Question Time:</b></p> <p>A member of the public asked whether the posts outside The Neville Hall could be updated whilst the Pound is being renovated.</p> <p>A member of the public asked whether an area of the grave yard could be turned over to a wild life area in an effort to save money, the Chairman commented that overall maintenance was under tighter financial control now, but that it would be investigated.</p> <p>A member of the public questioned whether the Milley Road play area would be handed back once the Nature Reserve commenced, also what would be happening regarding the network Rail area when the work is completed. The Chairman commented that a small yard will be retained by Network Rail. This will be monitored as the Network Rail project comes to completion.</p> <p>Councillor Hunt provided 10 copies of Neighbourhood Plan for distribution amongst others to The Preservation Society and Parish Council members. Councillor Hunt also advised that a Draft Borough Plan has been issued, a decision date is TBC. Councillor Hunt also reported that a resident of WSL had been in touch with the Borough regarding speed watch on Broadmoor Road. This will be covered under Highways.</p> <p>David Crawley-Boevey presented a proposal regarding a new Village Shed this is covered under Capital Plans.</p>	<p>Clerk</p> <p>Suzy Young</p> <p>Clerk</p> <p>Clerk</p>
<b>FC/333/3/2018</b>	<p><b>Apologies:</b> Received from Mark Hipgrave</p>	
<b>FC/334/3/2018</b>	<p><b>Minutes:</b> The minutes of the meeting held on 6<sup>th</sup> February 2018 were approved subject to 2 paragraphs being inserted by the Chairman</p>	Clerk
<b>FC/335/3/2018</b>	<p><b>Declarations of Interests:</b> None were declared</p>	
<b>FC/337/3/2018</b>	<p><b>Planning Applications:</b></p>	

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	<p><b>18/00222</b> Variation Under Reg 73 <b>The Shurlock Inn The Street Shurlock Row Reading RG10 OPS</b> Variation of Condition 4 (under Section 73) to substitute amended plans for those approved under <b>17/00570/FULL</b> for new extractor and ventilation system. - Simplified update available from Case Officer. <b>The Parish Council feel they do not have sufficient information in the application to make a comment, but would ask that the Planning Officer should communicate with the applicant and the neighbour.</b></p>	Clerk
<b>FC/338/3/2018</b>	<p><b>Trees in a Conservation Area:</b> <b>TREES IN A CONSERVATION AREA:</b> <b>18/00348</b> Forge Cottage The Street Waltham St Lawrence Reading RG10 OJH( T1) - Leylandii Cypress - Fell. <b>Parish Council had no objection</b> <b>18/00340</b> South Lodge Manor Farm Manor Drive Shurlock Row Reading RG10 OPX(T1) - Silver Birch x 3 - Reduce crown by 1.5 -2m <b>Parish Council had no objection</b> <b>18/00349</b> The Grange The Street Waltham St Lawrence Reading RG10 OJJ( T1) - Sycamore - Fell. <b>Parish Council had no objection subject to the view of the Arboricultural Officer</b></p> <p><b>18/00535</b> Crossways The Street Shurlock Row Reading RG10 OPS (T1) Horse Chestnut - fell (T2) Maple - fell (T3) Hornbeam - crown lift to a height of no more than 3.5m over ground. <b>Parish Council had no objection subject to the view of the Arboricultural Officer.</b></p>	Clerk Clerk Clerk Clerk
<b>FC/339/3/2018</b>	<p><b>Plans that have arrived in the last couple of days:</b> There were none.</p>	
<b>FC/340/3/2018</b>	<p><b>OTHER PLANNING MATTERS</b> Travellers Site update Rubbish and Fly Tipping update on Community Warden Activity if any Animal Welfare has been reported again to RSPCA (MJS) <b>18/00500</b> Type: Cert of Lawfulness of Proposed Dev Proposal: Certificate of Lawfulness to determine whether the proposed outbuilding is lawful Location: <b>Crosside Broadmoor Road Waltham St Lawrence Reading RG10 OHY</b> <b>Parish Council would draw attention to the fact this building was under construction when 17/00897 was refused and is adjacent</b></p>	Clerk Clerk Clerk

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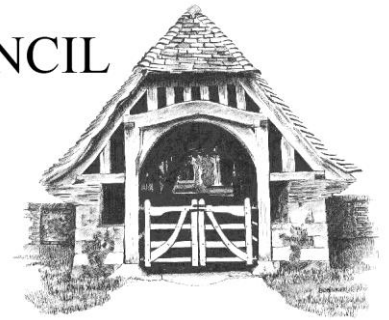
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	<p><b>or very close proximity to the rebuilding of Crosside House 16/02387.</b>  <b>17/03903 Bellman Hanger</b>                  Highways report is now live on Planning website in objection to the application.</p>	
<b>FC/341/3/2018</b>	<p><b>Enforcement Notices and Appeals:</b>  <b>17/50102 ENF Beenhams Farmhouse</b>                  No formal response has yet been received in relation to the PCN issued 16.2.18 though a conversation has taken place. Clerk to follow up.  <b>18/00222 Variation Under Reg 73 The Shurlock Inn The Street Shurlock Row Reading RG10 OPS</b>                  Meeting to be arranged between Parish Council, Applicant and Neighbour</p>	<p>Clerk</p> <p>Clerk</p>
<b>FC/342/3/2018</b>	<p><b>Finance:</b>                  Payroll paid according to contract                  Cheques raised during February were approved by the Parish Council                  Payments received were noted                  RFO will be added as a signatory and Fincial Regulations amended from May                  Parish Council approved Barrie Dancer to be appointed as Internal Auditor. Clerk to arrange.                  BALC Grant has been allocated and spent: £200 Printer/Scanner, £400 laptop, £9pm Software</p>	<p>Clerk</p> <p>Chairman</p> <p>Clerk</p>
<b>FC/343/3/2018</b>	<p><b>Reports from Representatives:</b>  <b>Report from the Clerk:</b>                  CPRE Berkshire Planning Workshop 18.4.18 1.30-4.30 Loddon Hall members to attend: Clerk, Maggi Bevan, John Birkett, Clive Scott-Hopkins                  Emergency Planning (rescheduled following the snow) 19.4.18 6.30-8pm Maidenhead members to attend: Clerk, Katie Sarsfield, John Birkett  <b>Communications:</b>                  Network Rail no follow up from Harriett Sergent of Network Rail. Clerk to chase                  Cox Green Says No Message features on Parish website, has had Significant number of hits.  <b>Bridleways and Footpaths:</b>                  None Reported  <b>Highways:</b></p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

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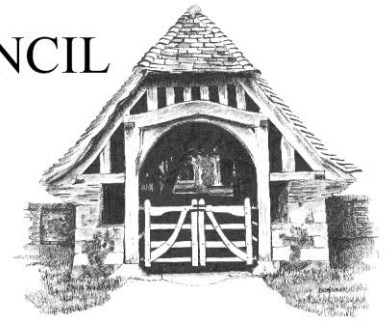
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	<p>Suzy Young reported on meeting with Highways where the frustrations of the Parish Council and members of the public were aired, this has caused lack of apparent response to historical complaints from members of the public (See public question time where resident felt compelled to contact the Borough direct). There is now an approved computer system for recording complaints which will ensure that they are addressed to the correct department. The Parish Council are investigating this system which is in its infancy. Maggi Bevan and Clerk to report back when there are more details.</p> <p>The three areas of main concern appear to be Broadmoor Road, Shurlock Road and Milley Bridge.</p> <p>Chairman commented that the 40mph sign over Milley Bridge is illegible, additionally there was a query over signage at the Memorial being incorrectly aligned. Suzy Young to discuss with Highways/Speed watch</p> <p>No update on potholes</p> <p><b>Burial Ground:</b> None Reported</p> <p><b>Parish Maintenance:</b> No update on Dog Pooh Bin emptying</p> <p><b>Capital Projects:</b> The Pound – Awaiting a break in the weather for project to commence. Clerk to investigate incorporating Neville Hall requirement.</p> <p>Village Shed David Crawley- Boevey presented an outline plan seeking approval to draw up a planning application to site the shed at the allotments.</p> <p>Parish Council requested that conversations take place with close neighbours before any application is drawn up. Alternative sites were also discussed, Back of the allotments, Nature Reserve, also Cricket Ground and Neville Hall. Further conversation and investigation required before approval to proceed. Vehicular access (at low cost is another consideration.</p> <p><b>Ditches and Allotments:</b> A working party may be required for the area adjacent to Bluey's Farm.</p>	<p><i>Maggi Bevan/ Clerk</i></p> <p><i>Suzy Young</i></p> <p><i>Clerk</i></p> <p><i>David Crawley- Boevey, Mark Hipgrave</i></p> <p><i>Mark Hipgrave</i></p>
<p><b>FC/344/3/2018</b></p>	<p><b>Reports from Representatives who attended meetings representing the Parish Council:</b></p> <p><b>GDPR</b></p> <p>Maggi Bevan had prepared an excellent summary (on the website) of the initial briefing done by RBWM. Although the live date is 25<sup>th</sup> May the only requirement is to 'be seen to have started to put</p>	<p><i>Clerk</i></p>

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	<p>things in place to comply'. Clerk to liaise with RBWM, Maggi Bevan, RFO and Mark Hipgrave.</p> <p><b>Parish Stakeholders Group</b></p> <p>Maggi Bevan gave a brief update of the summary of this which is on the website.</p> <p><b>Shurlock Inn Defibrillator and Shurlock Row Pond:</b></p> <p>The Chairman confirmed that 2 options were available</p> <p style="padding-left: 40px;">Buy and Insure and maintain Management Agreement for 4 years (insured and maintained)</p> <p>Parish Council agreed the 4 ear Managed option should be sought.</p> <p>Shurlock Row Pond will be cleared and maintained once the season starts.</p> <p>Any Future Defibrillators for either Milley Road or West End could be put forward as a Fund Raising opportunity for The Neville Hall in the next financial year.</p>	<p><i>Mark Hipgrave</i></p>
<b>FC/345/3/2018</b>	<p><b>Correspondence:</b></p> <p>Further response has been received from the office of Theresa May regarding developments at Ruscombe. Clerk to ensure the full trail of correspondence is uploaded on the website</p>	<p><i>Clerk</i></p>
<b>FC/346/3/2018</b>	<p><b>AOB</b></p> <p><b>17/02922/CLASSM St Lawrence Nurseries</b></p> <p>Councillor Hunt has written an email regarding potential flooding associated with this application and has taken on responsibility to report back to the Parish Council</p>	<p><i>Cllr Hunt</i></p>
<b>FC/347/3/2018</b>	<p><b>Date of Next Site Visit 7<sup>th</sup> April 2018</b></p>	
<b>FC/348/3/2019</b>	<p><b>Date of Next Meeting 10<sup>th</sup> April 2018</b></p>	
	<p>The meeting closed at 8.55pm and the confidential meeting commenced.</p>	